

## **Articles of JSPS Alumni Club in Denmark**

### **ARTICLE 1: Name**

- (1) The name of the organization shall be “JSPS Alumni Club in Denmark,” and shall hereafter be referred to as ‘The Club.’

### **ARTICLE 2: Objectives**

The objective of the Club is to promote scientific exchange between Denmark and Japan in contact with JSPS. In pursuit of this objective, the Club will carry out the following activities:

- (1) To provide personal and expert guidance to researchers in Denmark concerning JSPS Fellowship Programs and to support Japanese researchers working in Denmark.
- (2) To exchange information among the Club’s members.
- (3) To conduct joint activities with academic institutions and science promotion agencies.
- (4) To collect and disseminate information regarding science, technology and society.
- (5) To conduct other appropriate activities.

### **ARTICLE 3: Principles**

- (1) The Club is not to conduct activities that accrue to the profit or fame of specific individuals, corporations or other groups.
- (2) The Club is not to conduct activities that have political or religious purposes.

### **ARTICLE 4: Program Year**

The fiscal year for the Club’s Program runs from 1 April until 31 March.

### **ARTICLE 5: Membership**

- (1) There are three categories of membership; regular member, associate member, and honorary member.
- (2) All persons who have received support from JSPS are eligible for regular membership.
- (3) Individuals and organizations who are interested in pursuing and achieving the Club’s objectives are eligible for associate membership.
- (4) Persons who have a distinguished record of promoting scientific exchange between Denmark and Japan are eligible for honorary membership.
- (5) Applications for membership shall be made to JSPS Stockholm Office.

- (6) Each regular member is allotted one vote to cast in decision making matters at general assemblies.
- (7) A regular member may delegate in writing his/her vote to another regular member.
- (8) The Club reserves the right to introduce a membership fee at any time.
- (9) Membership will be terminated in the following cases:
  - 1) Death of the member
  - 2) Notice to JSPS Stockholm Office.
  - 3) Expulsion from the Club. A member whose actions are clearly deemed detrimental to the Club may be expelled by the decision of the board. In such cases, an expulsion notice is to be sent to the member by registered mail with signed receipt of delivery. The member may appeal to the decision through a written letter addressed to the board within a period of one month. The general assembly will render a decision on the appeal.

#### **ARTICLE 6: Organization**

The Club incorporates a board and a General Assembly.

#### **ARTICLE 7: Board**

- (1) The board comprises of five to eight members; a chair, vice-chair, and others. Only regular members are eligible to hold these positions.
- (2) The board performs the following functions:
  - 1) Drafts Program Plans
  - 2) Drafts annual budgets
  - 3) Other; Performs other functions not stipulated under these articles
- (3) A quorum is comprised of the attendance of more than fifty percent of board members including the chair or the vice-chair. If necessary, attendance can be by delegation to another board member.
- (4) The board's decisions may be made through the holding of meetings or by way of telephone or e-mail. In a case of disagreement open voting is made; if votes are even the chair's vote will be decisive.
- (5) The chair is the official representative of the Club.
- (6) The vice-chair assists the chair, and supervises activities of the Club. He/she also performs the functions of the chair in the absence of the chair.
- (7) All board decisions will be recorded in the minutes.
- (8) The term of office for board members is three years, starting from April 1<sup>st</sup> in the year of election to March 31<sup>st</sup>. If a member is elected as chair/vice-chair mid-term, it will count as part of the current term on the board.
- (9) The member is to remain in office until a re-election of the committee or until she/he resigns. If a member resigns his/her post in mid-term, the board will continue with one less member until the next general assembly. If the chair

resigns, the vice-chair will step in as interim chair until the next general assembly. If the vice-chair resigns, the board will appoint an interim vice-chair among its members until the next general assembly. Should the board have less than five members at any point, the board will appoint an interim board member from the regular members until the next general assembly. Such an interim appointment will not count as part of the regular term.

- (10) Board members may be re-elected, but they can serve only two terms in a row.
- (10) Elections of board members, chairs and vice-chairs will be made at the General Assembly.
- (11) Board members may be dismissed by a 75% vote of all a General Assembly, if they are found to act in a serious violation of these Articles.

#### **ARTICLE 8: General Assembly**

- (1) The regular General Assembly is held once every program year in the period between January and March in person or online. If necessary an extraordinary General Assembly is held by a call of the board.
- (2) The General Assembly comprises all of the Club's regular members.
- (3) The chair or vice-chair sends an invitation by letter, telephone or e-mail to each regular member at least two weeks before convening a meeting of the General Assembly. The invitation should include the meeting agenda established by the board.
- (4) The General Assembly makes the following decisions:
  - 1) Election of the chair and secretary of the meeting
  - 2) Election and dismissal of board members, chair and vice-chair
  - 3) Establishing and amending the Club's articles
  - 4) Dissolution of the Club
  - 5) Rendering decisions on expulsion appeals
  - 6) Appointment of honorary members
  - 7) other issues
- (5) Minutes shall be taken of the General Assembly and all decisions made recorded in them.
- (6) Decisions are made by a majority vote (except in the case of dismissing officials).
- (7) To vote on the above matters, a quorum of at least 30% of members are required, or represented by a written delegation of voting authority (this will include votes by e-mail).
- (8) When a written request is made by at least 10% of the members (including e-mails) or by at least three board members to convene a meeting of the General Assembly, the board must do so without delay. The request must be in the interest of the Club and include a clear explanation of the objective and reason for holding the meeting.

**ARTICLE 9: Program Plan**

The Club shall submit a Program plan to JSPS once a year.