

(Sample for the Short-term program)
(Letterhead)



April 1, 20XX

Dr. Susumu Satomi
President
Japan Society of the Promotion of Science
5-3-1, Kojimchi, Chiyoda-ku,
Tokyo
102-0083

RE: Letter of Acceptance of Prospective Fellow (Dr. XXXXX XXXXXX)

Dear Dr. Satomi,

It is my pleasure to accept Dr. XXXXX XXXXXX in our lab from August 1, 20XX to March 31, 20XX, provided that she is selected for the FY 20XX JSPS Postdoctoral Fellowship for Research in Japan (Short-term).

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Please do not hesitate to contact me if you have any questions.

Sincerely yours,

Signature

Taro Yamada
Professor
International Program Department
JP University