

Proposal for JSPS Alumni Club: Activity Seminar

1. Organizer	
Name in full	
Affiliation and position	
E-mail	
Telephone	
CV (URL)	
If not available, file attachment is acceptable.	

2. Title of the seminar

4. Date		
From	To	() day(s)

5. Name of the venue

6. Invited speaker from Japan

Name in full

Affiliation and position

E-mail

Telephone

Your relation to the speaker

CV (URL)

If not available, file attachment is acceptable.

8. How will you promote JSPS activities and fellowships?

9. Number	
Lectures	
Participants	

Cost Proposal for JSPS Alumni Club Activity Seminar

Alumni Club in:	Sweden (SAC)	Finland (ACF)	Denmark (ACD)	Norway (ACN)	Select currency:	SEK	EURO
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category	details	unit price	quantity	Cost supported by host institution/university	Cost supported by JSPS Stockholm Office	Remarks
room	seminar room rental cost*					*It is preferred that the cost for room rental is supported by the host institution/university
	technical equipment rental cost*					*It is preferred that the cost for technical equipment rental is supported by the host institution/university
food	coffee break					
	reception					
Japanese lecturer	travel cost for one Japanese lecturer					
	accomodation cost for one Japanese lecturer					
other lecturers	domestic travel cost for other lecturers					
	accomodation cost for other lecturers					
alumni club board members	domestic travel and accomodation costs for board members					
other						
	Total					