

## **Articles of JSPS Alumni Club in Sweden**

### **ARTICLE 1: Name and Location**

- (1) The name of the organization shall be “JSPS Alumni Club in Sweden,” and shall hereafter be referred to as ‘the Club.’
- (2) The Club is located in Stockholm.

### **ARTICLE 2: Objectives**

The objective of the Club is to promote scientific exchange between Sweden and Japan. In pursuit of this objective, the Club will carry out the following activities:

- (1) Provide personal and expert guidance to researchers in Sweden concerning JSPS Fellowship Programs and to support Japanese researchers working in Sweden.
- (2) Exchange information among the Club’s members.
- (3) Conduct joint activities with academic institutions and science promotion agencies.
- (4) Collect and disseminate information regarding science, technology, society and culture.
- (5) Conduct other appropriate activities.

### **ARTICLE 3: Program Year**

The fiscal year for the Club’s Program runs from 1 April until 31 March.

### **ARTICLE 4: Membership**

- (1) There are three categories of membership; regular member, associate member, and honorary member.
- (2) All persons who have or will receive support from JSPS or STA are eligible for regular membership.
- (3) Individuals and organizations who are interested in pursuing and achieving the Club’s objectives are eligible for associate membership.
- (4) Persons who have a distinguished record of promoting scientific exchange between Sweden and Japan are eligible for honorary membership.
- (5) Membership notification will be made from regular and associate members to JSPS Stockholm Office.
- (6) The Club requires no fee for Membership, however the Club reserves the right to introduce a membership fee at any time.
- (7) Membership will be terminated in the following cases:
  - 1) Death of the member
  - 2) Notice to JSPS Stockholm Office.

- 3) Expulsion from the Club.
- (8) A member whose actions are clearly deemed detrimental to the Club may be expelled by the decision of the Club's Executive Committee. In such cases, an expulsion notice is to be sent to the member by registered mail with signed receipt of delivery. The member may appeal to the decision through a written letter addressed to the executive committee within a period of one month. The general assembly will render a decision on the appeal.

#### **ARTICLE 5: Rights of Members**

- (1) Each regular member is allotted one vote to cast in decision making matters at general assemblies.
- (2) A member may delegate in writing his/her vote to another regular member.

#### **ARTICLE 6: Organization**

The Club incorporates an executive committee and general assembly.

#### **ARTICLE 7: Executive Committee**

- (1) The executive committee comprises of five to eight members; a chair, vice-chair, and others. Only regular members are eligible to hold these positions.
- (2) The executive committee performs the following functions:
  - 1) Draft Program Plans
  - 2) Draft annual budgets
  - 3) Other; Perform all functions not stipulated under these articles
- (3) A quorum comprises of the attendance of more than fifty percent of executive members including the chair or the vice-chair.
- (4) Executive committee's decisions may be made through the holding of meetings or by way of letter, telephone, fax or e-mail.
- (5) All executive committee decisions will be recorded in the minutes.

#### **ARTICLE 8: Officials**

- (1) The term of office for Executive Committee members is three years. Until a re-election of the committee is held, the member is to remain in office. If a member resigns his/her post in mid-term, the committee should select another person to fill the remainder of the term.
- (2) Officials may be re-elected.
- (3) Elections of 8 members will be held every 3 years at the General Assembly.
- (4) Officials will serve without remuneration.
- (5) Officials may be dismissed by a 75% vote of all the Club members, if they are found to act in a serious violation of these Articles.

### **ARTICLE 9: Duties of Officials**

- (1) The chair presides over the Executive Committee and General Assembly, and is the official representative of the Club.
- (2) The vice-chair assists the chair, and supervises activities of the Association. He/she also performs the functions of the chair in the absence of the chair.

### **ARTICLE 10: General Assembly**

- (1) The General Assembly comprises of all of the Club's regular members.
- (2) The chair sends an individually addressed invitation by letter, telephone, fax or e-mail to each regular member at least two weeks before convening a meeting of the general assembly. The invitation is to include the meeting agenda established by the Executive Committee.
- (3) The general assembly makes the following determinations:
  - 1) Election and dismissal of officials
  - 2) Establishing and amending the Club's articles
  - 3) Dissolution of the Club
  - 4) Rendering decisions on expulsion appeals
  - 5) Appointment of honorary members
- (4) To vote on the above matters, a quorum of at least 30% of members are required, or represented by a written delegation of voting authority (this will include votes by e-mail).
- (5) Decisions are made by a majority vote (except in the case of dismissing officials).
- (6) When a written request is made by at least 10% of the members (including e-mails) or by at least three core executive members to convene a meeting of the general assembly, the executive committee must do so without delay. The request must be in the interest of the Club and include a clear explanation of the objective and reason for holding the meeting.
- (7) Minutes shall be taken of the General Assembly and all decisions made recorded in them. The minutes shall be signed by the chair and the person who wrote them.
- (8) If 30% of the regular members are in attendance, or represented by a written delegation of voting authority including votes by e-mail, and over 50% of the quorum votes in the affirmative, the general assembly may decide to enact matters of Club business (the only exception being the dismissal of officials).

### **ARTICLE 11: Program Plan**

The Club shall submit a Program plan to JSPS Stockholm Office once a year.