

# JSPS Summer Program 2018 Guideline

## 1. Objectives

The Japan Society for the Promotion of Science (JSPS) provides a fellowship for young foreign researchers, namely the Postdoctoral Fellowships for Research in Japan. This fellowship offers opportunities for such researchers to pursue collaborative research at Japanese universities and research institutes, thereby allowing them to advance their own research while promoting scientific progress in both Japan and their respective countries.

“JSPS Summer Program” is implemented as a component of the Postdoctoral Fellowships for Research in Japan. It provides opportunities for young pre- and post-doctoral researchers from North American and European countries to receive an orientation on Japanese culture and research systems and to pursue research under the guidance of host researchers at Japanese universities and research institutes over a period of two months during the summer.

## 2. Program Elements

- The first week of the program is dedicated to an orientation session on Japanese language, culture and research systems conducted by the Graduate University for Advanced Studies (SOKENDAI).
- Internships or cooperative research opportunities are then provided at scientific research institutions such as university laboratories. (See “List of Eligible Host Institutes”)

## 3. Overseas Partner Institutions

JSPS seeks cooperation from the following overseas partners in recruiting and nominating candidates for the program:

- British Council (United Kingdom)
- Centre National de la Recherche Scientifique (France)
- Deutscher Akademischer Austauschdienst (Germany)
- Canadian Embassy in Japan/ Mitacs (Canada)
- The Swedish Foundation for International Cooperation in Research and Higher Education (Sweden)

\* National Science Foundation (United States) has decided to pause the Summer (East Asia Pacific Summer Institute) Program for one year in 2018.

## 4. Field of Research

All fields of the humanities, social sciences and natural sciences are included under this program. The candidate must either be majoring or conducting research in a related field.

## 5. Duration of Program

Fellowships are awarded for a period of two months starting from 12 June through 22 August. A tentative schedule is provided below, though it is subject to minor changes. Successful candidates will be informed of the final program schedule.

Dates	Location	Housing	Activities
12 June	Narita	Hotel at Narita Airport	Arrival in Japan
13 June	SOKENDAI	Accommodation of the Shonan Village Center	- Move from Narita to SOKENDAI by bus - Opening Ceremony - Reception
14 June	SOKENDAI	Accommodation of the Shonan Village Center	Orientation Session
15 June	SOKENDAI	House of Host Family	Orientation Session
16 June	Home-stay	House of Host Family	Home-stay Experience
17 June	Home-stay	Accommodation of the Shonan Village Center	- Home-stay Experience - Return to Shonan Village Center
18 June	SOKENDAI	Accommodation of the Shonan Village Center	Orientation Session
19 June	Host institutions	Housing Facilities of the Host Institutions	Move to Host Institutions
20 June-20 August	Host institutions	Housing Facilities of the Host Institutions	Research Experience at Host Institutions
21 August	Tokyo	Hotel in Tokyo	- Move to Tokyo - Research Report Presentation - Farewell Party
22 August	Narita		Departure from Japan

## 6. Eligibility \*Varying with the county

### 1) Nationality

To have a nationality of the UK, France, Germany, Canada, and Sweden (Others with equivalent status may apply if approved by the nominating authority in one of the above countries.)

### 2) Academic Status

Candidates must fulfill one of the following conditions:

- Be enrolled in a university graduate program.
- Hold a doctorate degree when the program goes into effect, which must have been received within six years prior to April 1 2018.

\* Not required to hold full-time position.

3) Candidates must receive in advance acceptance from their host researcher.

4) Candidates must aspire to become a researcher in future.

\* Note: Those who have previously been awarded a fellowship under JSPS Fellowship Programs are not eligible.

## 7. Host researchers and Host Institutes

The host researcher must be a researcher who is employed full-time or classified as being employed full-time (excluding *Jokyo*, assistant professors, and *Joshu*, research assistants) at a university or research institution that is eligible to apply to MEXT for funding under the Grants-in-Aid for Scientific-Research Program (*KAKENHI*).

Eligible host institutions include the following:

(1) Universities and inter-university research institutes

(2) The Ministry of Education, Culture, Sports, Science and Technology (MEXT)-affiliated institutions that conduct scientific research

(3) Other institutions designated by the Minister of MEXT

(See "List of Eligible Host Institutes")

Note: Full-time employment classification is determined by the regulations of the host institution.

## 8. Financial Support \* Subject to change

1) International Travel (Round-trip Airfare)

In principle, JSPS will provide the Fellow with a round-trip airfare (a discounted economy ticket), which as a rule will be between the international airport nearest to the institution at which he/she is currently affiliated and Narita International Airport. Flight arrangements are made by JSPS's designated travel agent based on JSPS regulations. However, the Fellow who stays Japan for more than 72 days (the fellowship tenure) would not be provided either his/her outward airfare or his/her homeward airfare.

2) Maintenance Allowance (534,000 yen)

\*JSPS will cover the following expenses separately from the allowance: hotel room charges at Narita and Tokyo, and meals and accommodation charges at SOKENDAI.

3) Insurance

Under the Overseas Travel Accident Insurance Policy in force JSPS and the designated insurance company, all JSPS Fellows are insured collectively during their fellowship tenures in Japan and are eligible to receive accident and sickness benefits under the policy.

#### 4) Research Support Allowance at the Institution (Up to 158,500 yen)

A research support allowance of up to 158,500 yen is available to the Host for the purpose of covering research-related expenses. Host researchers are entrusted the management of this research support allowance to Institutions, which manage it as a “deposit” using appropriate accounting rules and entries.

## 9. Application and Selection Procedures

### 1) Nomination

JSPS receives applications for this program only through its nominating authorities, which are British Council, CNRS, DAAD, Canadian Embassy, and STINT. They are invited to make nominations to JSPS as soon as they decide upon their nominees. JSPS Summer Program 2018 nominations are to be received at JSPS by the deadline of 23 February 2018. The deadline for allocating the substitutes is 6 April.

### 2) Selection

JSPS asks the prospective Institutions whether they will officially accept the nominees; and upon confirmation, selects the successful applicants, and then notifies the nominating agencies of the results. Concurrently, JSPS sends a formal letter of invitation to each successful applicant through the designated nominating agencies. It should be noted that it takes about two months for JSPS to process the nominations once received.

### 3) Forms to be submitted

- PDF files of the application
- The list of nominees

## 10. Obligation

- In Principle, Fellows must stay in Japan continuously during the fellowship tenure. If for an unavoidable reason, a Fellow must leave Japan or be absent from the orientation session and the research report presentation session, he/she is required to ask the nominating authority and JSPS for permission. The duration of stay in another country must be within one week, regardless of the reason for departure.
- If a participant should leave Japan during the program without obtaining JSPS's advance approval or not attend any of the program components such as the orientation, his/her fellowship may be terminated.
- During the tenure, Fellows are to concentrate on their research related to this program.
- Before departing Japan, Fellows will be requested to submit a report on the research work they carry out under this program. The format and instructions for submitting the report will be provided.

## 11. Others

### Obtaining Host's Informal Acceptance

To facilitate the selection process, applicants should obtain in advance of applying the informal acceptance of their Japanese host researchers.

### Lodging Arrangements

As the allowance provided to Fellows under the program is to cover their subsistence and lodging costs over the entire 2 months period, Fellows are strongly advised to ask their host researcher in advance to arrange public domicile, e.g. at international students' lodges or dormitories of the host institution, for them.

### Pre-departure Consultation with Host

Before coming to Japan, Fellows should discuss with their host researchers both their research plan and life in Japan. It is also requested to receive instructions from their Host on how to get to their Institutions from SOKENDAI and on when they should arrive.

### Change of Fellowship Tenure

- In principle, neither shortening nor lengthening of the fellowship tenure is allowed, except in some cases when due to unavoidable circumstances the Fellow must return home early. (In such cases, the unused portion of the Fellow's allowance must be returned to JSPS.)

### Form of Joint Research

If it is thought that a disagreement may occur with regard to intellectual property rights on outcomes (e.g., patents, software) of the joint research, the Fellow, Host and host institution should negotiate and establish an agreement on their disposition in advance.

That the Fellow understands the collaborative research is to be conducted under the guidance of the host researcher should be confirmed by the Host in advance. If this should not be the case, the Fellow and the host researcher should discuss and agree upon the form of collaboration in advance.

When applying for patents or other intellectual property rights, Fellows should first notify their host institution's administrative office of (1) that they intend to make such application and (2) that the subject research was conducted under this JSPS fellowship Program. Fellows are advised to confirm in advance the rules and regulations governing patents and other intellectual property rights on research results obtained in Japan or during their fellowship tenure.

### Others

- The fellowship will be withdrawn and benefits cancelled if a Fellow should either
  - ◆ make a false statement in his/her application documents, or
  - ◆ leave Japan without JSPS's permission, or not participate in all the program components including the orientation session and the research report presentation session.
- There may also be cases when JSPS determines it necessary to cancel a Fellow's invitation or

withdraw his/her fellowship.

- The secretariat for this program is the Overseas Fellowship Division within JSPS's International Program Department. It is assisted by SOKENDAI in conducting the opening ceremony, orientation sessions and research report presentation meeting.